



PLANET GRANITE FITNESS MANAGER JOB DESCRIPTION

The fitness manager at each Planet Granite facility is responsible for maintaining quality of instruction and programming with all Planet Granite fitness and/or group fitness classes. The main priority of this position is to establish and grow the fitness program through the creation of group fitness classes and small and personal private training sessions.

The role requires up to 5-10 hours per week of non-teaching or "admin" time to complete the responsibilities. Although more time is required when launching a gym or program. If more hours are needed they can be allocated by the gym director for special projects.

The fitness manager will work closely with the gym director to identify the goals and vision of the gym for the fitness program. The fitness manager will execute the necessary steps to meet these goals.

Responsibilities include, but are not limited to:

- Create fitness programming: class styles, descriptions and time/day of week.
 - Programming to include group exercise classes as well as private training and intro to functional fitness classes.
- Recruit and train new instructors.
- Teach at least 3 fitness classes per week.
- Grow personal training clientele and keep records of day/time/amount paid to trainers. Report on this each month.
- Post workout of the day in the gym and maintain the online presence of the program.
- Provide current instructors with feedback on class style, performance, attendance, etc.
- Demo potential instructors and classes and make programming recommendations to the gym manager regarding changes and/or additions.
- Update the sub calendar online and in the gym.
- Update the fitness signage and handouts in the gym.



- Have a presence at gym events to do free “training tips” or clinics for new members or at grand opening events.
- Communicate any maintenance needed of fitness equipment to gym director.
- Collaborate on how to improve fitness area equipment and props.

Name/Signature

Date